

S Y L L A B U S

Faculty Support Session

Purpose and
Importance
of the Syllabus?





Discussion: Importance and Purpose of Syllabus

- An agreement/contract
- A permanent record on what was covered, that students and faculty members can look back on (several classes/semesters or even years later)
- A tool to enhance student learning



See Notes section below, for more info.



SYLLABUS

- PROMOTE AS
A LEARNING TOOL

Discussion: **Promote Syllabus as a Learning Tool**

- Promote use as organized framework for learning.
- Refer to syllabus throughout the course.
- Encourage students to highlight and make notes in document
- Promote student use of course objectives and EPOs for self-assessment and reflection.



See Notes section below, for more info.

Creation and Presentation of the Syllabus as a Communication Document



Discussion: Creation and Presentation of Syllabus

- Use syllabus template
- Structure and organize syllabus to maximize ability to locate information efficiently
- Present syllabus on the first day of the course



See Notes section below, for more info.

Discussion:

Creation and Presentation of Syllabus

How syllabus is presented provides students insight into teacher personality and expectations

- Show positivity and passion for the course.
- “Sell” the course (Importance, relevance to other courses, to the program, to practice of medicine).
- Use inclusive language “*We*” “*Us*” “*Journey together.*” Emphasize role of instructor but also importance of student responsibility for learning.
- Put Syllabus on screen - Go over highlights (content, COs, assignments, due dates, exams, format of sessions, EPOs) - Go over rules and regulations and provide rationale for them)



See Notes section below, for more info.

Solutions to Challenges?



Let's continue to talk...

S Y L L A B U S